



ANNUAL REPORT FOR 2021

JANUARY 30, 2022



CHRIST CHURCH

PORTOLA VALLEY & WOODSIDE

815 Portola Road, Portola Valley CA 94028

Learning, living and giving for the glory of God!



THANK YOU 2022 PLEDGES

It's not too late to pledge!

Danny Alegria & Mary Hufty

Betsy Alexander

Forrest & Alice Anderson

Catherine Aragon

Bruce Beekley

Anne Halsey Bertenthal

Hobart & JoAnne Birmingham

Candida Burnap

Norma Cance

Carl Cheney & Sherry Lund

Gavin & Tricia Christensen

James Coker

Sue Crawford

Marty Coddington

Chris & Barbara Creed

Anne Dauer

Louise Delafield

Michel & Peggy Dubes

Noel & Sally Fenton

Ellie Gardner

Sarah & Harlan Halsey

Angela Hey & John Mashey

Andy & Karen Hill

Daniel & Lisa Hill

David & Karen Horn

Deke & Lori Hunter

Rex & Dede Jamison

Ed & Mary Jennings

William & Sue Jensen

Bob & Claiborne Jones

Stu & Kaethe Langs

William & Susan Lattin

Trask & Diane Leonard

Terry Lynn

Belinda Lipa

Juan Loaiza & Donna Howe

Stephen & Liz Laderman

Paul & Lenore Lovoi

Jack & Libby Lucas

Wendy & Tim McAdam

Kathy Kennedy & Dave Miller

Betsy Morgenthaler

Ward & Mary Paine

Wil & Sandy Patterson

Beth Phillips & Charlie Mabie

Andy & Courtney Kingston Pflaum

Jeffrey Rainey

Suzy & Robert Redfern-West

David & Susan Riggs

Marcy Sohn

Ross & Mary Soubirous

Tricia & Claire Suvari

Carol Wentworth

Fraser & Emiko Wright

Chet & Ruth Ann Wrucke

Matt & Anne Van der Staay

George Zdasiuk & Julie Fouquet

THE AGENDA

Appoint Clerk

1. Call to order and Invocation
2. Review and Approval of 2021 Annual Meeting Minutes
3. Thanksgivings
 - a. Departing, Continuing & New Vestry Members
 - b. Delegates to Deanery/Convention, Alternates & Representatives
4. Rector's Report
5. Written Reports
6. Parish Survey - Small Groups
7. Senior Warden's Report
8. Finance and Budget
9. Pulse of the Parish - Small groups
10. Benediction

INVOCATION

Officiant The Lord be with you.

People And also with you.

Officiant Let us pray:

Come God Almighty, Creator, Redeemer, and Giver of Life;

You have called us at Christ Church to be the bearers of Good News.

Send your Spirit to lead us,

as we gather to dream, design and co-create with you a bold future.

Open our eyes to the opportunities you give us.

Open our ears to hear your call.

Open our minds to the wisdom of every voice among us.

Open our hearts to your love;

that we may share it and shine your light on all around us.

Guide us to perceive what is right;

Grant us the courage to pursue it

and the grace to accomplish it. **Amen**

MINUTES FROM 2021 ANNUAL MEETING

Annual Meeting Minutes – 01/31/21

1. Appointed Nicole Sprague as clerk for this meeting.
2. Call to order and opening prayer
3. Angela Hey motioned to approve last year's minutes. Lauren second it. Motion carried - approved.
4. Sandy Bakken and Jim Szewczak leaving Vestry.
New Vestry Members: Mary Hufty, Vinie Miller, Anne Van der Staay.
5. Convention delegates are: Stu Langs and Kaethe Langs, Carl Cheney and Sherry Lund.
Alternate delegates are: Jack and Libby Lucas, Diane Leonard and Marty Coddington.
6. Movie – A lament of 2020. Messages from members at the Sequoais
Break-out groups to discuss experiences of 2020.
7. Rector's Remarks - Everyone stepped up and offered their different talents.
Discussed highlights of 2020.
8. Special Presentation from Tricia Christensen –
Discussed potential affordable housing project to build a rectory and four small homes (2-3 bedrooms). Discussed pros and cons then broke out into groups for questions.
9. Budget and Financial update from Annemarie Redmond and Beth Phillips. We are in a better position regarding pledges than we were last year but we still have not reached our goal of \$375,000.00. With our \$60,000 assessment relief and our PPP loan (which will likely be forgiven) of \$98,000.00 the church has had a solid year. Preschool could end up with approximately a \$30,000.00 profit. Annemarie suggested we form an investment committee.
10. Movie – All the places parish members stepped up to be light and hope 2020.

THANKSGIVINGS

The vestry is comprised of parish members who: help define and articulate the mission of the congregation; support the church by word, deed, and pledge; ensure effective organization and planning; and, manage the church's resources and finances. It is critical to the governance of the church because the Episcopal Church is collaboratively led by God at the head, along with clergy and lay leadership. Mother Beth often kids that everyone should serve a term on the Vestry and perhaps we should rotate through the directory alphabetically because it is not a secret club and does not require an invitation. Moreover, God does not always call the equipped, but God always equips those who are called. The Vestry meets on the second Sunday of each month following the 10 a.m. church service. Meetings are open to church members.

Today, we say good-bye and thank our outgoing Vestry members, and delegates. Then we will welcome and pray for our new and continuing Vestry members, delegates and representative.

OUTGOING VESTRY MEMBERS



Terry Lynn
Senior Warden
Class of 2021



Angela Hey
Junior Warden & Clerk
Class of 2021



James Coker
Class of 2021



Lori Palazollo
Class of 2022

CURRENT VESTRY MEMBERS

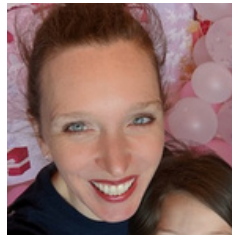
Mary Hufty
Senior Warden
Class of 2023



Vinie Miller
Class of 2023



Anne Van Der Staay
Class of 2023

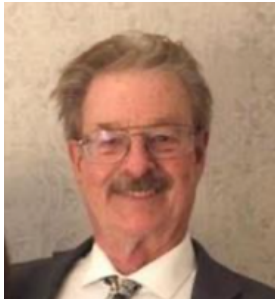


NEW VESTRY MEMBERS & TREASURER



Elizabeth P. Alexander (Betsy) Treasurer

I have been a member of Christ Church since 1972. I have been a member of the Altar Guild, the Women's Spirituality Group and Outreach Committee for many years. I have served on past Vestries (both at Christ Church and at Good Shepherd in Belmont), and a Christ Church Search Committee. I have a BA in Zoology from UCLA but left graduate school so that I could join my husband at his post-doc at Scripps Institute of Oceanography in La Jolla. In 1955 he became a professor of Biology at San Francisco State University. We lived in the Bay Area ever since. For 20 years, I was a specialist trademark paralegal at DLA Piper LLP (formerly Ware and Freidenrich). I've also had an active volunteer life, including being elected three times to the Woodside Town Council (one term as Mayor). I was a founder of the Woodside Pony Club and the Woodside Horse Park and served terms as Vice President and Treasurer of the United States Pony Clubs, Inc., past Treasurer of the Menlo Towers Homeowners Board of Directors and currently as Treasurer of the Christ Church Outreach Committee.



Ross Soubirous

I lived and grew up in San Francisco for twenty years in the 1940s. Then I moved to San Mateo County in the 1970s. I joined the carpenters union in 1963. I have worked as a carpenter and the building trades all of my adult life. In 1988 I received my contractor's license. I continue to work as a general contractor and consult on projects. In 2012, I received a degree in Interior Design from Canada College. I thought this would complement my work in the construction business

I have been married to Mary for 39 years this February. We hope to take a cruise for our 40th anniversary. My son, Duane, has been in the interim organist and Music Director at Christ Church. We greatly appreciate how much Christ Church has supported and encouraged him. I am grateful to help at where I can and serve at Christ Church.



Bob Wrucke

My family moved to Portola Valley in 1967 when my parents started to build our current home. I attended Portola Valley schools and Woodside High School. In 1975 my family briefly moved to Reston Virginia when my dad worked at the USGS headquarters. I finished high school there. In 1981 I earned a BS degree in Business from USC. I worked in Silicon Valley as a UNIX systems administrator and software engineer. My interests include photography, being in nature, backpacking and architecture. I have led Second Winders backpacking trips sponsored by the Episcopal Diocese of El Camino Real for 32 years. In 2013 my dad and I remapped part of the San Andreas fault in Portola Valley.

DELEGATES

Convention Delegates provide a link between the congregation and the Diocese by representing the parish both at the local level, with a cluster of nearby Episcopal churches called a Deanery, and at the diocesan level. The delegates cast votes on behalf of the parish and report back to the congregation on events, actions and decisions.

Departing Delegates:



Carl Cheney



Sherry Lund

Continuing Delegates and new Delegate



Kaethe and Stu Langs



Louise Delafield

New Alternate: James Coker; Continuing alternates: Dianle Leonard and Marty Coddington



DIOCESE OF CALIFORNIA EXECUTIVE COUNCIL

Executive Council shares primary responsibility for planning and directing the temporal affairs of the diocese with the bishop and the Standing Committee. It acts for the diocesan convention between its annual meetings to implement the programs, policies and budgets convention approved. Additionally, it serves as the board of directors of the diocesan corporation.



Sherry Lund was elected by the Diocese of California at the 2020 Convention to serve on the Executive Council of the Diocese. She was elected by the Council to be the Vice-Chair and will serve as the Chair next year.

THANKSGIVING AND PRAYERS

*For those of you rotating out of leadership positions, lets us pray. Almighty God, look with favor upon these persons who have faithfully served in the leadership of this community of faith. We give thanks for their service and ask that you bless and guide them in their continued witness to your Almighty love. **Amen.***

For those if you continuing and entering into leadership positions, in the name of this congregation I commission you for this work, and pledge you our prayers, encouragement, and support. May the Holy Spirit guide and strengthen you, that in this, and in all things, you may do God's will in the service of the kingdom of Christ. Amen.

*Let us pray. Almighty God, look with favor upon these persons who have now reaffirmed their commitment to follow Christ and to serve in Your name. Give them courage, patience, and vision; and strengthen us all in our Christian vocation of witness to the world, and of service to others; through your most beautiful, holy and sacred names we pray. **Amen.***

THE WRITTEN REPORTS

ADULT FORMATION

EL DÍA DE LOS MUERTOS



For the first time in Christ Church history we celebrated and collaborated with Transfiguration Episcopal Church in San Mateo to celebrate el Día de los Muertos. Longtime Transfiguration parishioner, Joseph Villa, invited us to join in four weekly one-hour facilitated Zoom sessions.

The first session explained the history and traditions of this tradition. In the second session we made papel picado and tissue paper zempasúchil for our ofrenda. In the third session, everyone was invited to share their experiences baking the traditional breaks and cookies. In the last session on October 31, we were invited to share our ofrenda and stories of our dead loved ones in small groups.

It was a beautiful and healing way to remember our loved ones and learn about this Mexican tradition.

AMORNING REFLECTION and PRAYER

Weekdays at 9 a.m. on Zoom - Meeting ID# 93246138368

Shortly after COVID forced us to move online in 2020, we started started a daily online Morning Reflection and Prayer Group.

The service itself is no longer than 10 minutes. It incorporates prayers from a relatively new book from the Episcopal Church titled Daily Prayers for All Seasons, which presents a variety of images of God by including inclusive and expansive language for and about God, and a variety of poetry, meditation, scripture, prayers and reflections from the broader community of faith.

It has been and continues to be a great way to start of the day. It is a wonderful spiritual discipline and helpful spiritual practice to begin the day with a focus on God through scripture, prayer, reflection and fellowship. If you would like to be part of this, we encourage you to join us on Zoom (although you can simply watch on the Christ Church Facebook page). As is often the case, it is frequently in the conversations we have before and after the short service that we learn of each others deepest needs for prayer.

Louise Delafield, Kaethe Langs and Stu Langs have helped lead this service with Mother Beth. We have had as many as 18 people participate in the service and from as far away as Japan. You are welcome to drop in once in awhile or every day (except weekends). The Zoom meeting ID is above. Otherwise, please let us know how we can be praying for you and we will!

ADULT FORMATION CONTINUED

SACRED GROUND



We collaborated with St. Peter's in Redwood City and the Church of the Epiphany in San Carlos in creating two Sacred Ground groups. Trinity Menlo Park joined one of our groups for the last few sessions. The Sacred Ground curriculum is film- and readings-based dialogue series on race, grounded in faith. The content focused on Indigenous, Black, Latino, and Asian/Pacific American histories as they intersect with European American histories. It was developed as part of Becoming Beloved Community, The Episcopal Church's long-term commitment to racial healing, reconciliation, and justice in our personal lives, our ministries, and our society.

At the conclusion of this series we found ourselves asking what next? Where and how can we continue this transformative process. Participants from our parish are working on researching the extent to which our church sits on traditional lands of native peoples, and developing an Indigenous Land Acknowledgment - a formal statement that recognizes the history and legacy of colonialism that impacted Indigenous Peoples, their traditional territories, and practices. We want to affecting change in our policing of communities, and continuing to expand our hearts, minds and souls to continue to draw the circle of our communities wider.

WOMEN'S SPIRITUALITY GROUP

Wednesdays at 10 a.m. on Zoom. If interested, contact Mary Jennings at emjennings.com or 650-542-1031.

In 2021 the Women's Spirituality Group continued to meet on Wednesday mornings for its eighteenth successive year. We shifted to the ZOOM format which worked well for us. We began the year with our own Bishop Curry's new book, *Love Is the Way*, followed by *Healing the Heart of Democracy: the Courage to Create a Politics Worthy of the Human Spirit* by Parker J. Palmer, *The Kingdom Within: the Inner Meaning of Jesus' Sayings* by John A. Sanford, and *The Book of Joy: Lasting Happiness in a Changing World* by His Holiness the Dalai Lama and Archbishop Desmond Tutu. We are presently reading *Jesus: A Pilgrimage* by James Martin S.J. You may note that among our chosen authors there is representation from Episcopal, Roman Catholic, Buddhist, and Quaker traditions, and each is highly regarded as a contemporary leader in living a spiritual life amidst the challenges of our present cultural environment.

Although we read books, we are different from a book club. Although we pray, we are different from a prayer group. Although we study scripture, we are different from a bible study. Our discussions might be thought of as therapy for the soul, but we are not a therapy group. Although we learn a lot, we know knowledge is not sufficient for the change in mind and heart that Jesus asks of us. Well, then, what are we? We are persons who like the stimulation and challenge of hearing about the faith of others while gaining clarity about one's own, who recognize that the Christian transformation process requires attention to the inner life of soul for one to respond to the outer world in the most compassionate and effective way for all.

All are welcome.

BUILDINGS AND GROUNDS

Paul Lovoi led the Buildings and Grounds team. We continue to give thanks to Ruth Ann Wrucke's contribution to the gardens that grace our grounds and Jim Szewczak's continued contribution of his company's service in doing capital improvements for the church including some soundproofing above the dividing wall in our parish hall, replacement of the wooden fence between the playground, and a complete remodel of the administrator's office. We also had the parish hall, classrooms and the administrator's office painted. Interior designer and parishioner Darci Reimund helped select the colors for the Parish Hall. Junior Warden Angela Hey and Ross Soubirous manage to find an inexpensive and effective solution to the slick concrete when it was wet.



The biggest project that began in 2020 with a large kick-off fundraising gift from the Kingston Plfaum family was the completion of refurbishment of the Carillon Bell Tower. An anonymous matching gift was made for \$25000 approximately \$100,000 was raised. Paul Lovoi coordinated the project and brought it in under budget!

Here is Paul's Report on the CCPVW Bell Tower Refurbishment:

CCPVW Bell Tower - A unique musical instrument. It is played from a controller or directly from our Visser-Rowland organ.

The original tower was wood . It was built on the ground in sections and hoisted up.



The date of the original installation is unknown. However, photographs indicate it was installed before the parking lot was paved in 1957.



The wooden bell tower was replaced with steel as part of the Vision '87 Capital Campaign. The current Carillon was raised October 17, 1989.



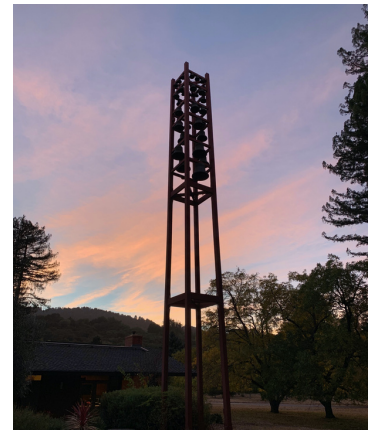
Over time, issues developed with the 1989 Carillon Controller and Bell Drivers

- Failing due to age
- Repair was not possible as parts were no longer available
- Cassette tape failed some 20 years ago
- Many bells would not ring or delayed ringing or very soft
- Several donors offered to support a fund to redo
 - Organ interface - MIDI
 - New controller
 - New bell drivers
 - Refurbished 17 bells and cleaned and checked the remaining 17 bells

The old controller filled an entire closet in the sacristy. The new controller is considerably smaller. The old electronics to drive bells filled 6 cabinets. New bell drivers are housed in two smaller cabinets.



New bell magnets were installed on the bells



Looking Down From the Tower
Did you always wonder what it
looked like from up here!

THE CARILLON SCHOOL

Cara O'Connell and Christine Williams continued this past year as Co-Directors. The Carillon School continues to serve the community by providing an in-person style of education. Our program emphasizes spiritual and cultural understanding, Kindergarten preparedness, and small class size while teachers support and facilitate social/emotional and academic development. The staff at Carillon continues to show flexibility in pivoting to new policies and procedures especially, with regards to the Covid-19 pandemic. We have been able to continue all of our programs in-person during the 2021-2022 school year. Caterpillar's Class (18mos-2 yrs) has 8 children, Butterflies Class- (2yrs-3 ys) has 7 children Honeybees Class- (3 yrs-4yrs) has 11 children, and Ladybugs- (4yrs-5 yrs) has 13 children.

CHILDREN & YOUTH MINISTRIES

At the beginning of the school year the Vestry approved hiring a Children & Youth Ministry Coordinator on a trial basis through the end of the year. Valerie Wookey joined the team and brought a lot of experience and enthusiasm to the position. She was fabulous but she quickly realized that while we have children under five in the nursery and seven youth over 12 years old participating in our confirmation class, we have very few children between 5 and 12 years old. She surveyed the families with children 5-12 years old, and they suggested holding Sunday School once a month so we could get a critical mass. Some families with kids in this middle range have immuno-compromised children and cannot attend in person. We had hoped to start a youth group but that seems to be too much of a time commitment considering most of them are in the Confirmation class this year. Valerie felt there was simply not enough to coordinate to justify the position. This was a difficult truth to hear, but she was right. Our hope is that we can hire her in the future - at least for special occasions like a youth mission trip - because she is wonderful to work with and brings many gifts to the table. We will continue with Sunday School on the Second Sunday of each month - if we get people to sign up in advance. Teacher Michel will continue to lead it in the same style as Valerie envisioned it - a lesson, with a craft and sometimes a video too. Nursery will continue with coverage from the Priori students (although it is suspended momentarily because the Priori is on lock down due to the pandemic. We will continue with the Confirmation Class as scheduled and hopefully will have in-person confirmations at Grace Cathedral in June.

CHURCHYARD & FUNERALS

Paul Lovoi and Linda Millard continue to be trustees for the churchyard. The balance for the Churchyard fund as of 12/31/2021 was \$34,524.62 compared with \$31,030.84 the previous year.

In 2021, we lost John Gardner and Howard Middleton.

Although Peter Llewellyn died in 2020, his service was not until 2021 due to pandemic restrictions at the time of his death. Additionally, Mother Beth performed a service for a former parishioner, Mac McInnis at Golden Gate National Cemetery in December.

DEANERY & DIOCESAN CONVENTION REPORT

Carl Cheney, Sherry Lund, Kaethe Langs, and Stu Langs served this year as our Delegates to the Annual Convention and our Representatives on the Peninsula Deanery. At the Diocese level, Kaethe and Stu represented us at the Annual Convention, again held over Zoom. At the Deanery level, Carl led a committee of clergy and lay leaders, including Sherry, in a major revision of the Peninsula Deanery By-Laws. Major changes included 1) reshaping the Deanery mission to better support parishes; 2) expanding the Vice President's role; 3) strengthening the Nominating Committee; 4) streamlining our Deanery's processes; 5) increasing support for strong Diocesan governance; and 6) providing guidance for rare but difficult management challenges. Other 2021 Deanery action included approving a structured application/proposal process for dispersing small grants to parishes and causes they support.

As a refresher, the Diocese of California includes 77 churches, organized into six regional Deaneries, each of which meets four times a year. CCPVW is part of the Peninsula Deanery. Over the past two years, Sherry, Carl, Kaethe, and Stu have served as Delegates; and, Marty Coddington, Diane Leonard, and Jack and Libby Lucas have served as Alternates. The key responsibilities of delegates are to vote on the proposed Diocesan budget and proposed resolutions presented at the Annual Convention; to elect delegates to the Executive Council (the board of directors for business matters) and to the Standing Committee (an advisory body to the Bishop on relationship matters); and to attend the Diocese's Annual Convention in San Francisco in October.

A full list of resolutions that were passed at the 2021 Diocesan Convention can found on the website [diocal.org](https://www.diocalconvention.org) and the precise link is:

https://www.diocalconvention.org/_files/ugd/6a0a28_ce8e3ba856eb4c65b1bb913a32476900.pdf

Here are just some of the topics of resolutions that passed:

CARBON SEQUESTRATION - CREATES AN INTERNAL CARBON OFFSET PROGRAM

Resolved, That the Executive Council evaluate, create, and implement a positive investment strategy that will fund methods of capturing and storing greenhouse gases through sustainable nature-based, land management solutions such as afforestation and regenerative agricultural practices, and be it further Resolved, That this environmental stewardship response will create a pilot church-wide carbon offset policy with duly investigated, responsible, and ethical partners.

RACIAL JUSTICE & RECONCILIATION MEMORIAL

Resolved, That the Diocese of California affirms its Statement of Solidarity and will continually seek to dismantle the racism that threatens us all as human beings, and proposes legislation on the following themes;

- Commemoration of Bishop Barbara Clementine Harris;
- Celebration of Juneteeth as a Feast Day;
- Support for the Emmett Till Anti-Lynching Act;
- Support for national legislation fighting Voter Suppression;
- Calling for stronger Hate Crime legislation; and
- Advocacy for new transformative Asian American / Pacific Islander policies

EXECUTIVE COUNCIL – DIOCESE OF CALIFORNIA REPORT 2021-22

The Executive Council is the Board of Directors for the Diocese of California, which consists of 77 parishes and missions in and around the Bay Area. We deal with usual Board matters, e.g., finances, real estate, legal, HR, and strategic issues. Twelve members are elected by the six Deaneries; three are elected at Convention (I was one of them); and three are appointed by the Bishop. It's been a privilege and pleasure to represent you and all other congregations on Council this past year, which was my first year of a three-year term. This year we have an enthusiastic Board who bring rich experience to their work. We just convened our annual retreat last week at Bishop's Ranch, with most members in person and a few joining us via Zoom.

Here are a few headlines about what's underway at the Diocesan level:

- The Diocese is moving to a message of one of providing service to parishes as well as connecting us with the national Church. There is a recognition that there has not been a good connection between people in the pews and the Diocese, and we hope that you will see significant improvement beginning in the next few months.
- It's hard to be an Episcopalian these days and not feel concern about the future of churches in general, and our denomination and parishes more specifically. The budget has been flat for the last several years and membership in most churches is declining. A few smaller parishes are within a year or two of running out of funds. The Diocese will be launching a major planning initiative, "Vital and Thriving," which asks congregations to be intentional in choosing and planning for a path of vitality or choosing a path of "parish hospice" that involves winding down. The costs of this work has already been funded by a Diocese fundraising campaign and it will be rolled out in phases. Mother Beth will say more about this initiative in her presentation.
- Our new CFO this past year, Michele Racusin, provides superb and transparent financial reporting and education. Michele was a manager in Big 8 accounting firms for many years before being ordained as an Episcopal priest. She has an incredible skill set and is a great resource to parishes.
- The Diocesan web site, DioCal.org, has been overloaded and "fixed" to the point of dysfunction this past year. A redesign is nearly complete and we expect that it will be launched in the next 1-2 months. It is a critical tool for providing parish resources and tools, education, contact information, and Convention records. We are all looking forward to having a well-organized and functional site soon.
- St. Dorothy's Rest (SDR) is one of the Diocesan retreat centers. Probably most of us are more familiar with Bishop's Ranch, but SDR is near Occidental. It has long been supported by an angel donor, and ran into significant financial problems this year when 1) the donor died; 2) the fire season upended part of the prime retreat season; and some additional land, purchased several years ago began to be an additional burden on their budget. Some of the buildings on the property need significant safety upgrades as well. With considerable effort, SDR is financially stable again and is on a good forward path.

- The Bluebird Project is the name of an initiative that is still in the planning phases in the Brentwood area. The Diocese has owned an unused significant land parcel there for many years. There is a plan underway to build both market rate and affordable housing, to plant a church onsite, and to consider creating a community center and a small, functional farm.
- We have made decisions on the disposition of Diocesan property sales and proceeds.
- A Bishop’s Task Force on Leadership, on which I serve, was created this Fall. This group of 8 lay and clergy members has been working on methodologies for recruiting strong Diocesan leaders in the future. We are in the final stage of developing our report and recommendations. We hope that this work will provide a roadmap for both locating leadership talent today, but also creating a leadership pipeline that will supply solid nominees for future years.

If any of you has an interest in being involved in the Diocese, please contact me – I would love to talk with you further.

Respectfully submitted,
 Sherry Lund, Vice Chair, Executive Council
 Governance Committee
 Bishop’s Task Force on Leadership
 sherrylund@aol.com
 (650) 619-5500

FELLOWSHIP TEAM REPORT



The CCPVW Fellowship Team, a.k.a. “The Department of Fun” (Carl Cheney, Lenore Lovoi, Sherry Lund, and Carol Wentworth) held three events in 2021:

- 1) Feb 27 – Zoom Trivia Night—featuring our own incredibly cool host/gamemaster Jeffrey Rainey - with baseline question design by Andy Pflaum, and additional questions by the Fellowship Team.
- 2) April 18 – Book/Movie/Streaming/Games sharing – where we all got a new infusion of suggestions for stay-at-home entertainment. Many of us are still working off the excellent list that was generated.
- 3) May 16 – Zoom Get to Know You Bingo, designed and facilitated by Carl Cheney.



Despite being stuck at home through the worst of the early Covid waves in 2020 and 2021, we got a great deal of feedback that these events allowed us to stay connected as a parish community and to actually get to know each other more deeply.

JUNIOR WARDEN'S REPORT

I am very grateful to Paul Lovoi for heading the Buildings and Grounds committee. I'd also like to thank Jim Szewczak and his crew for the work they did on the church grounds. I would also like to thank Ruth Ann Wrucke and family for their gardening work. We ground the concrete path to prevent people slipping – thanks to help from Ross Soubirous. Our former treasurer Annemarie Redmond was on the Buildings & Grounds committee and helped manage the maintenance of the campus trees and paths, so I'd like to honor her for her dedication and diligence. Tricia Christenson started to look at options for affordable housing on the campus and provided insights to the Buildings and Grounds team.

Our regathering team has worked hard to make sure we could return to church safely - first on the patio, then in the church with some pews blocked off. The team set up hand-sanitizer stations. at each service and check people in. Thank you Penny McCulloch, Danny Alegria and Lauren Wittine. We continue to monitor coronavirus news - locally from the San Mateo County Health department and globally from public health experts to see trends. We also monitored the air quality when there were smokey fires.

On the technology front, Paul Lovoi donated components for a Google mesh network that speeds up the Internet in the Sanctuary. I'd like to also thank Bob Wrucke for managing the Zoom inside the church, while I manage behind the scenes for our hybrid in-person/online service. We were able to use Zoom for social events such as a Trivia session and Bingo. We created a QR code that enables people to pay from their mobile phones.

Thank you to all for supporting the Vestry by volunteering and participating in church services.

Angela Hey, Junior Warden

MUSIC DIRECTOR'S REPORT

In the first half of 2021, our worship was exclusively online. Our virtual choir began singing a videoed anthem each week. Many of our best songs from this time can still be found on our YouTube page! Easter services were online for the second year in a row, but they were made extra festive by performances from our bell choir.

In person worship resumed, as did the Christ Church Choir in the fall. Despite the challenges of singing masked, the choir was pleased to be back and singing together again in a safe, socially distanced way. It was wonderful to be back in our sanctuary on Christmas Eve, with the choir accompanying our candlelight service.

We are looking forward to 2022 being a year where we can return to live concerts and hopefully grow the choir. Choir is open to everyone, no matter your level of experience in singing. We are lucky to have an incredibly open and supportive group of singers--come join our little community!

Respectfully submitted,
Lauren Wittine, Music Director
Cell: (727) 249-4842 lauren@ccpvw.org

OUTREACH & MISSION



Life Moves: (provides 1350 shelter beds + meals each night in San Mateo/Santa Clara counties)

- 1540 meals: 1230 dinners for Maple Street Shelter (63 volunteers), 280 bag lunches for Maple Street Shelter (prepared by church teens —53 volunteers), 30 dinners for Hotel de Zink shelter in Palo Alto (6 volunteers)
- ~\$5800 of linens (628 linen items) donated to the Life Moves family shelters in San Mateo County (pillows, blankets, sheet sets, kitchen towels). 34+ donors
- Fill the backpack drive for homeless kids (15 backpacks). 14 donors.
- December warm outerwear and underwear drive for Maple Street Shelter
- Toiletries for Maple Street shelter (ongoing)





Home & Hope (provides shelter for 4 homeless San Mateo County families each night)

- 7 grocery drives providing a week of groceries for homeless families. 26 weeks of groceries. 68 donors.
- Fill the backpacks (2 backpacks for school-aged kids)
- Christmas gift cards (\$25 each) for each child



GAIA (eradicating AIDS in Malawi)

- Change for GAIA raises money for medical supplies for a mobile medical center in Malawi. Raised \$2000.00 for medical supplies
- Additional \$2000.00 cash donation to be used as needed.



SpiritCare (providing spiritual support for institutionalized seniors in the Bay Area)

- Added support for SpiritCare as one of our "curated" charities.
- 5 visits to Silver Oaks Menlo Park Memory care unit. Includes singing and reading and often bring flowers. Painted pumpkins (Oct), Thanksgiving cards (Nov). gingerbread houses (Dec.) 16 volunteers
- Small donated gifts (170) for institutionalized seniors in Burlingame Long Term Care facility for Christmas
- \$2000.00 donation to cover pastoral expenses

THE NUMBERS

SENIOR WARDEN'S REPORT

STEWARDSHIP, BUDGET & FINANCES

Thanks to the ongoing support and generosity of our Parish, we had a successful Stewardship Campaign in 2021 and are well on our way to another strong year in 2022. We thank each and every one of you for your gifts. We can only meet these goals with a true collective effort. In 2021, we had 74 donors and raised \$353,000 in Stewardship Funds. Thus far in 2022, we have had 57 families/parishioners who have donated or pledged and we have raised \$310,655. We hope to at least equal last year's totals so please consider a gift if you haven't already done so already. We appreciate your generosity!

	2022	2021	2020	2019	2016
1					
2 Attendance		42	62*	70	80
3 Number of pledges at time of Annual Meeting	57	63	67	71	
4 Number of pledges at the end of the year	TBD	74	72	72	
5					
6 Amount of pledges at the time of Annual Meeting	\$310,000	\$333,000	\$241,416	Not known	
7 Amount of pledges at the end of the year	TBD	\$353,427	\$349,665	\$333,455.01	
8					
9			*Based on Jan & Feb		
10					

THE CHURCH BUDGET

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
								2022 Budget	2021 Actuals	2021 Budget	2020 Actuals	2020 Budget		2019 Actuals
								Budget at it looks now	Budget at it looks now	Budget at it looks now	Jan - Dec 20	Budget		Jan - Dec 19
1														
2														
3						Ordinary Income/Expense								
4						Income								
5						4100 · Pledges								
6						4198 · Pledge				8,204.95	8,204.95	0.00		0.00
7						4210 · Pledges		339,721.12	353,427.12	339,721.12	341,459.78	241,416.00		333,455.01
8						Total 4100 · Pledges		339,721.12	353,427.12	347,926.07	349,664.73	241,416.00		333,455.01
9						4201 · Other Church Income								
10						4300 · Facility Use Income		5,000.00	4,600.00	0.00	0.00	2,400.00		2,300.00
11						4400 · Loose Plate Collection		5,000.00	2,820.31	0.00	2,206.75	15,000.00		16,179.79
12						4500 · Interest Income		353.63	6.38	353.63	3.74	442.15		353.63
13						Total 4201 · Other Church Income		10,353.63	7,426.69	353.63	2,210.49	17,842.15		18,833.42
14						5025 · 2018 Contribution/Gift		0.00	-144.16	0.00	0.00	0.00		0.00
15						5030 · 2019 Contribution/Gift		0.00	14,744.22	0.00	-273.36	0.00		0.00
16						5035 · 2020 Contribution/Gift		0.00	0.00	0.00	29,745.53	36,996.00		56,845.75
17						Total Income		350,074.75	375,453.87	348,279.70	381,347.39	296,254.15		409,134.18
18						Gross Profit		350,074.75	375,453.87	348,279.70	381,347.39	296,254.15		409,134.18
19						Expense								
20						4595 · Staff Development		0.00	0.00	0.00	1,345.28	1,500.00		-133.35
21						4596 · Vestry Expenses		0.00	0.00	0.00	1,647.81	750.00		0.00
22						5100 · Payroll Expenses		220,000.00	240,147.06	209,736.00	201,463.36	191,157.72		191,810.59
23						5130 · Pension Fund/Insurance		34,000.00	34,793.16	32,049.96	33,552.72	31,545.36		30,835.35
24						5175 · Travel-Mileage		200.00	204.16	480.00	198.27	1,000.00		1,472.48
25						5190 · Workmans Compensation		4,000.00	-293.00	0.00	7,141.00	4,056.96		3,935.00
26						5193 · Medical Benefits		16,000.00	15,902.98	22,476.00	22,458.12	22,196.76		26,464.80
27						5197 · Church Insurance		22,000.00	22,481.25	18,763.00	18,763.00	18,764.04		18,351.50
28						5200 · Utilities		10,000.00	10,223.88	10,000.00	9,832.74	10,700.04		9,009.38
29						5210 · Communications		9,000.00	8,868.70	11,000.00	12,413.84	11,000.04		13,592.63
30						5220 · Accounting/Audit		1,000.00	0.00	1,000.00	0.00	900.00		0.00
31						5240 · Office Supplies		12,000.00	12,473.37	10,000.00	10,844.14	15,000.00		12,641.51
32						5250 · Altar Supplies		1,200.00	1,171.61	2,500.00	4,548.39	2,500.00		2,541.92
33						5260 · Office /Advertising/Licensing		3,500.00	3,660.13	5,000.00	4,721.98	5,000.04		4,130.92
34						5275 · Professional Development		2,500.00	2,004.30	2,500.00	1,800.00	2,500.00		943.19
35						5285 · Event Food (Snacks)		0.00	0.00	0.00	0.00	0.00		0.00
36						5330 · Diocese Assessment		14,000.00	9,944.16	10,146.96	39,617.52	59,424.00		51,583.68
37						5515 · Substitute/Clergy/Teachers		9,000.00	1,469.96	1,500.00	617.52	1,500.00		1,861.12
38						5517 · Sub-Organist		500.00	250.00	840.00	0.00	750.00		250.00
39						5520 · Music/Choir		5,000.00	9,036.46	5,000.00	3,666.98	14,560.00		11,487.16
40						5555 · Maintenance		22,000.00	22,306.79	28,000.00	26,763.39	28,000.00		32,040.59
41						5560 · Organ Maintenance		2,640.00	1,210.00	2,640.00	0.00	2,640.00		2,639.00
42						5574 · Sunday School		2,500.00	2,156.45	2,500.00	3,151.24	5,000.00		7,104.75
43						5575 · Adult Education		0.00	112.37	0.00	1,569.89	750.00		1,583.32
44						5605 · Hospitality		5,000.00	5,456.91	5,000.00	6,456.72	6,000.00		8,948.16
45						5999 · Allocated Expense Reimbursement		0.00	-9,996.00	0.00	-11,662.00	-20,000.00		-19,992.00
46						Total Expense		396,040.00	393,584.70	381,131.92	400,911.91	417,194.96		413,101.70
47						Net Ordinary Income		-45,965.25	-18,130.83	-32,852.22	-19,564.52	-120,940.81		-3,967.52
48						Net Income		-45,965.25	-18,130.83	-32,852.22	-19,564.52	-120,940.81		-3,967.52
49														
50									In 2021 Lauren's began working at Carillon but pay is included on church side (just over \$5500)		In 2020, we booked \$47k to Carillon to keep it open in the pandemic			

2021 V 2020 BALANCE SHEET

As of December 31, 2021

	Dec 31, 21	Dec 31, 20
ASSETS		
Current Assets		
Checking/Savings		
1005 · First Republic Cash/Checking	208,586.62	252,542.40
1010 · Cash-Checking	32,313.23	44,728.60
1021 · Charles Schwab	1,605,083.90	1,405,973.94
1055 · Wells Fargo Brokerage	101,730.52	101,868.30
1060 · Christ Church Churchyard	33,306.66	31,430.84
1065 · Wells Fargo Music	104,097.39	105,924.81
Total Checking/Savings	2,085,118.32	1,942,468.89
Accounts Receivable		
1200 · Accounts Receivable	-200.00	-200.00
Total Accounts Receivable	-200.00	-200.00
Other Current Assets		
1499 · Undeposited Funds	0.00	2,444.70
Total Other Current Assets	0.00	2,444.70
Total Current Assets	2,084,918.32	1,944,713.59
Fixed Assets		
1600 · Furniture & Equipment	217,140.00	217,140.00
1605 · Vlsser Pipe Organ/Vision 87	250,145.00	250,145.00
1610 · Church Renovation/Vision 87	593,000.00	593,000.00
1615 · Churchyard	44,183.00	44,183.00
1620 · Land-Building	258,417.50	258,417.50
1630 · Vision 87/Other	209,795.00	209,795.00
Total Fixed Assets	1,572,680.50	1,572,680.50
TOTAL ASSETS	3,657,598.82	3,517,394.09
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
2100 · Payroll Liabilities	0.00	98,251.00
2101 · Deferred Revenue		
2910 · 2020-21 deferred tuition	0.00	136,647.11
2915 · 2021-2022 deferred tuition	168,829.32	0.00
3520 · 2021 prepaid pledge	0.00	72,842.02
2101 · Deferred Revenue - Other	58,564.32	0.00
Total 2101 · Deferred Revenue	227,393.64	209,489.13
2580 · Suspense Account		
2585 · Bishops Ranch	-1,242.22	-1,242.22
2600 · Improvement & Capital	-26,778.66	-1,842.01
2605 · Outside Charities	19,844.02	19,508.75
2610 · Banquet	224.80	224.80
2615 · Diocal Women's Clericus	160.46	160.46
2625 · volunteer appreciation	-274.70	66.33
2700 · Scholarship Preschool	226.80	0.00
2750 · Rectors Discretionary Fund	3,718.60	-45.15
2775 · Carillon Bell Tower	35,919.43	71,050.00
4215 · Special Music Program	-7,855.00	-6,460.12
5700 · Childrens Spirituality Book	696.98	696.98
5705 · Pilgrimage/MissionTrips	300.00	300.00
5777 · Staff Development	3,500.00	3,500.00
Total 2580 · Suspense Account	28,440.51	85,917.82
Total Other Current Liabilities	255,834.15	393,657.95
Total Current Liabilities	255,834.15	393,657.95
Total Liabilities	255,834.15	393,657.95
Equity		
3010 · Property Fund	1,512,680.50	1,512,680.50
3050 · Churchyard Fund	33,306.66	31,430.84
3055 · Endowment and Capital Funds	1,709,181.29	1,511,898.75
3900 · Retained Earnings	165,977.05	83,839.44
Net Income	-19,380.83	-16,113.39
Total Equity	3,401,764.67	3,123,736.14
TOTAL LIABILITIES & EQUITY	3,657,598.82	3,517,394.09

Asset Class



Current Allocation



	Current Allocation	Target Asset Allocation	Difference
Asset Class	View table in % View table in \$		
■ Large Cap Equity ▲	48.5 %	35.0 %	- 13.5%
■ Small Cap Equity	10.8 %	10.0 %	- 0.8%
■ International Equity ▲	7.3 %	15.0 %	7.7 %
■ Fixed Income ▲	14.5 %	35.0 %	20.5 %
■ Cash Investments ▲	18.8 %	5.0 %	- 13.8%
■ Other	0.1 %	0.0 %	- 0.1%
Total	100.0 %	100.0 %	

THE CARILLON BUDGET

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
						DRAFT BUDGET FOR 2022-2023	FORECAST Jul '21 - Jun 22	Budget 2021-2022	ACTUALS Jul '20 - Jun 21	Budget 2020 - 2021	ACTUALS Jul '19 - Jun 20	Budget 2019-2020			
Ordinary Income/Expense															
Income															
4202 - Other Preschool Income						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4700 - Pre-School Tuition												0.00		0.00	0.00
4705 - Application/Registration Fee						2,000.00	2,000.00	2,000.00	1,797.50	0.00	0.00	0.00		0.00	0.00
4735 - Childcare						2,000.00	2,000.00	2,000.00	0.00	0.00	0.00	0.00		0.00	0.00
5000 - 2017-2018 Tuition						0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
5005 - 2018-2019 Tuition						0.00	0.00	0.00	0.00	0.00	40,000.00	PPP		0.00	0.00
5010 - 2019-2020 tuition						0.00	0.00	0.00	202,549.97	151,761.00	Tuit		286,971.49	275,000.04	
5015 - 2020-2021 tuition						0.00	0.00	0.00	46,939.00	46,939.00	CCPVW				
5020 - 2021-2022 tuition						0.00	311,134.00	279,545.00	0.00	0.00	0.00		0.00	0.00	0.00
4700 - Pre-School Tuition - Other						245,885.00	0.00	0.00		0.00			0.00	0.00	
Total 4700 - Pre-School Tuition						249,885.00	315,134.00	283,545.00	251,286.47	238,700.00			286,971.49	275,000.04	
Total Income						249,885.00	315,134.00	283,545.00	251,286.47	238,700.00			286,971.49	275,000.04	
Gross Profit						249,885.00	315,134.00	283,545.00	251,286.47	238,700.00			286,971.49	275,000.04	
Expense															
4595 - Staff Development						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5100 - Payroll Expenses						237,183.00	232,403.00	216,140.00	189,944.71	214,597.00			223,077.86	226,643.88	
5130 - Pension Fund/Insurance						0.00	16,221.00	16,221.00	20,373.12	14,600.00			15,346.37	19,372.32	
5175 - Travel-Mileage						0.00	0.00	0.00	0.00	0.00			0.00	0.00	
5193 - Medical Benefits						52,287.00	37,407.00	0.00	9,870.17	9,600.00			11,533.83	15,790.00	
5210 - Communications						2,500.00	750.00	2,500.00	1,807.70	4,014.00			1,456.28	1,680.00	
5240 - Office Supplies						1,500.00	3,000.00	1,500.00	350.11	1,500.00			656.86	3,200.00	
5245 - PS Equipment/Non consumable						3,000.00	5,000.00	3,000.00	3,226.63	1,500.00			2,662.18	3,000.00	
5260 - Office /Advertising/Licensing						1,200.00	1,200.00	1,200.00	1,977.96	3,000.00			757.35	1,200.00	
5265 - Consumable Supplies						2,000.00	3,000.00	2,000.00	3,357.17	600.00			2,487.17	1,500.00	
5270 - Field Trips						2,500.00	2,500.00	2,500.00	0.00	2,000.00			1,245.00	2,500.00	
5275 - Professional Development						3,500.00	4,200.00	3,500.00	1,063.22	0.00			1,334.89	2,000.00	
5285 - Event Food (Snacks)						1,400.00	800.00	1,400.00	220.03	3,500.00			560.13	800.00	
5515 - Substitute/Clergy/Teachers						5,000.00	5,000.00	5,000.00	3,253.05	1,400.00			2,542.25	1,000.00	
5555 - Maintenance						8,300.00	5,000.00	8,300.00	10,762.47	8,000.00			6,081.60	5,000.00	
5899 - Allocated Expenses						20,000.00	20,000.00	20,000.00	0.00	8,300.00			21,658.00	20,000.00	
Total Expense						340,370.00	336,481.00	283,261.00	246,206.34	272,611.00			291,399.77	303,686.20	
Net Ordinary Income						-90,485.00	-21,347.00	284.00	5,080.13	-33,911.00			-4,428.28	-28,686.16	
Income						-90,485.00	-21,347.00	284.00	5,080.13	-33,911.00			-4,428.28	-28,686.16	
						New law for universal Pre-K			Year School started in Pandemic			First year w/out Ladera Preschool			

A PRAYER

God of our coming and going, God of our past, our present, and our future, we have met, we have celebrated, we have remembered. We have visioned, shared hopes, and dreamed dreams, and now we go out into the world in which we do most of our living and our ministering. As we go out, remind us that we do not go alone. As we go out, remind us that we go with a mission. As we go out, fill us with love, hope, and peace to share with the world. May our lives and our ministry be signs of your love and promises and possibility for the world. AMEN