

**THIS SECTION IS FOR OFFICE USE ONLY**

**DATE AND TIME OF SERVICE AND INTERMENT ARE SET BY CHURCH OFFICE  
DEPENDING ON AVAILABILITY OF CLERGY AND CHURCH BUILDING.**

**SERVICES ARE NOT SCHEDULED ON SATURDAYS OR MONDAYS.**

**Date of Service**    \_\_\_/\_\_\_/\_\_\_\_ **Time of Service**    \_\_\_ : \_\_\_ AM/PM

**Date of Interment**     following service     \_\_\_/\_\_\_/\_\_\_\_     N

**CCPVW Niche?**    YES/NO

**Niche Number**    \_\_\_\_\_

**Niche Opened**    YES/NO

**Niche Closed**    YES/NO

**Plaque Ordered**    Date \_\_\_\_\_

**Plaque Received**    YES/NO

**Plaque Installed**    YES/NO

**FUNERAL INFORMATION FORM**

**This form must be submitted before memorial plaque is ordered (order takes 6-8 weeks)**

*Submit to: Church Administrator, Christ Church, 815 Portola Road, Portola Valley, California 94028*

*Tel. (650) 851-0224, Email [admin@ccpvw.org](mailto:admin@ccpvw.org)*

**THE DEPARTED:**

**Full Name**    \_\_\_\_\_

**Date of Birth**    \_\_\_/\_\_\_/\_\_\_\_    **Date of Death**    \_\_\_/\_\_\_/\_\_\_\_

**Baptized?**    YES/NO    **Communicant?**    YES/NO

**Cause of Death**    \_\_\_\_\_

**Last Residence**    \_\_\_\_\_

**Place of Interment**    \_\_\_\_\_

**CONTACT PERSON** *(for effective planning we ask that you designate ONE person to serve as the key contact)*

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Email Address \_\_\_\_\_

Phone numbers home (\_\_\_\_) \_\_\_\_ - \_\_\_\_ cell (\_\_\_\_) \_\_\_\_ - \_\_\_\_

### FUNERAL INFORMATION

Officiant  Rev. Beth Phillips  \_\_\_\_\_

Organist   No Music  \_\_\_\_\_

Flowers? YES/NO Reception? YES/NO

Remains Present?  Coffin  Urn  None

### LITURGY SELECTIONS

Rite One  Rite Two

Eucharist (Holy Communion)  No Eucharist

**Readings—select two or three** (no more than one from each column)

*If a Eucharist, a Gospel reading is always used.*

#### Old Testament

Isaiah 25:6-9

Isaiah 61:1-3

Lamentations

3:22-26, 31-33

Wisdom 3:1-5, 9

Job 19:21-27a

\_\_\_\_\_

#### New Testament

Romans 8:14-19,

34-35, 37-39

1 Corinthians 15:20-26

35-38, 42-44, 53-58

2 Corinthians 4:6—5:9

1 John 3:1-2

Revelation 7:9-17

Revelation 21:2-7

\_\_\_\_\_

#### Gospel

John 5:24-27

John 6:37-40

John 10:11-16

John 11:21-27

John 14:1-6

\_\_\_\_\_

Psalm  Psalm 23 (King James)  Psalm 23 (BCP)  Other \_\_\_\_\_

**Memorial Remarks (optional) given by** \_\_\_\_\_

**Hymns—select two or three**

- 208 "Alleluia! The Strife is O'er"
- 358 "Christ, the Victorious, Give to Your Servants"
- 620 "Jerusalem, My Happy Home"
- 623 "O What Their Joy and Their Glory Must Be"
- 624 "Jerusalem the Golden"
- 625 "Ye Holy Angels Bright"
- 645 "The King of Love My Shepherd Is"
- 665 "All My Hope on God Is Founded"
- 671 "Amazing Grace!"
- 680 "O God, Our Help in Ages Past"
- 688 "A Mighty Fortress Is Our God"
- 690 "Guide Me, O Thou Great Jehovah"
- 376 "Joyful, joyful, we adore thee"
- other: \_\_\_\_\_

**Reader(s) (optional)** \_\_\_\_\_

**Usher(s) (optional)** \_\_\_\_\_

**Send Memorial Donations to** \_\_\_\_\_